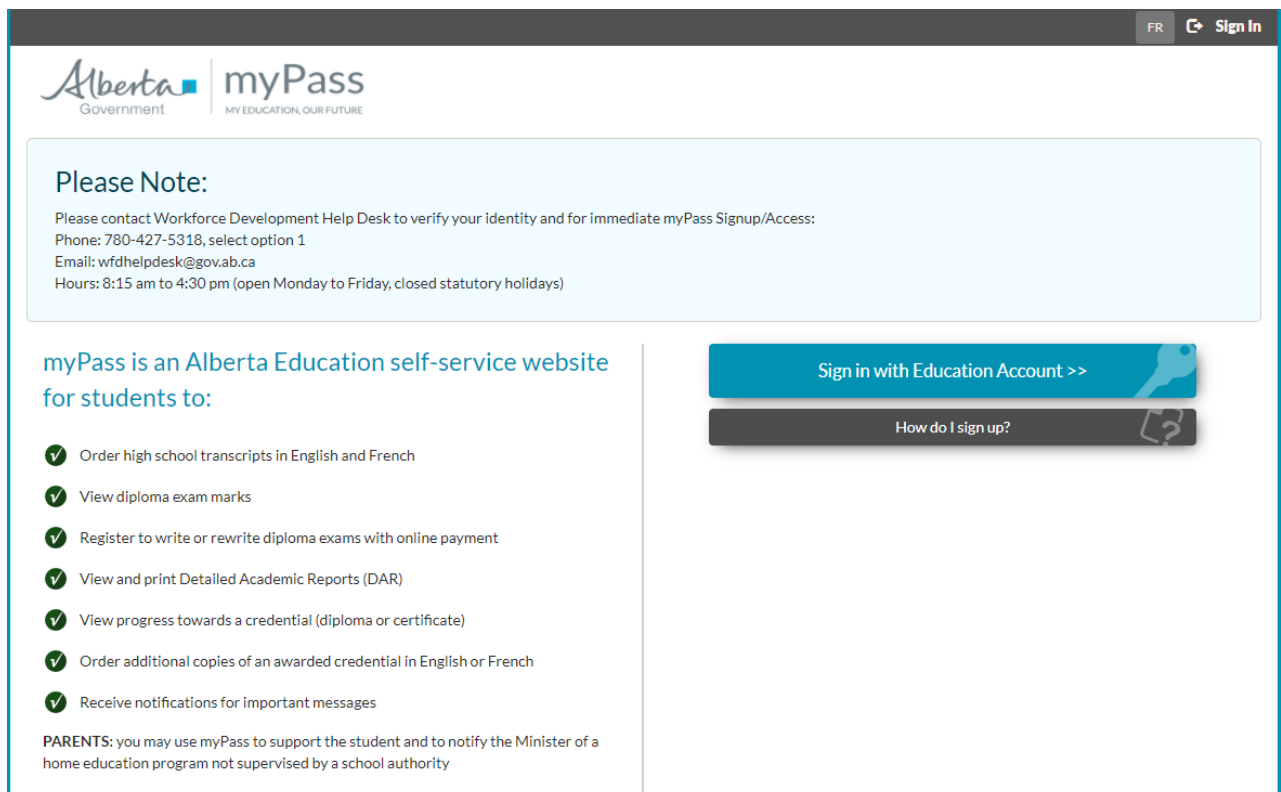


## Accessing your Government of Alberta MyPass Account:

1. Go to <http://mypass.alberta.ca>
2. Click on "sign in with education account" (the blue link)
3. Click on the Google icon if they have Gmail, click on the Microsoft icon if they have Hotmail, otherwise put the email in the box and click "I'm new, sign me up"
4. There will be a confirmation sent for the email, then they will be asked to set up a username/password
5. There will be a few questions, then they will be sent a code
6. Should students not wish to wait for a code, they should just call the government directly to be set up with immediate access **1-780-427-5318**



The screenshot shows the myPass website interface. At the top right, there is a language selector for "FR" and a "Sign In" button. The main header features the "Alberta Government" logo and the "myPass" logo with the tagline "MY EDUCATION, OUR FUTURE". A light blue box contains a "Please Note:" section with contact information for the Workforce Development Help Desk: Phone: 780-427-5318, select option 1; Email: wfdhelpdesk@gov.ab.ca; Hours: 8:15 am to 4:30 pm (open Monday to Friday, closed statutory holidays). Below this, the text states "myPass is an Alberta Education self-service website for students to:" followed by a list of services: Order high school transcripts in English and French; View diploma exam marks; Register to write or rewrite diploma exams with online payment; View and print Detailed Academic Reports (DAR); View progress towards a credential (diploma or certificate); Order additional copies of an awarded credential in English or French; Receive notifications for important messages. A note for parents states: "PARENTS: you may use myPass to support the student and to notify the Minister of a home education program not supervised by a school authority". On the right side, there are two buttons: a blue button labeled "Sign in with Education Account >>" with a key icon, and a dark grey button labeled "How do I sign up?" with a question mark icon.